



**The Schoolhouse**  
*Where Faith, Home, and School Unite*

## **The Schoolhouse**

“Where Faith, Home, and School Unite”

And whatsoever ye do, do it heartily, as to the  
Lord, and not unto men.

~Colossians 3:23

### **Statement of Faith**

We believe there is only one God in 3 persons, Father, Son, and Holy Spirit. (1 John 5:7 KJV) We believe that through the holy spirit and faith in Jesus Christ salvation is obtained. (John 3:3-6) We are a bible believing, faith based program that does not follow any specific denomination or their bi-laws.

### **Philosophy**

We believe children learn best in a Faith based education of core subjects, along with giving children the ability to practice life skill applications and embrace personal areas of interest through character development and strengthening the gifts that are uniquely theirs and vital to our world.

### **Mission Statement**

The Schoolhouse will partner with parents in providing a microschool that you will love and your child will thrive in. The education will be deeply rooted in Faith, our local community, strengthening character, and embracing individuality. We aim to allow your child to freely follow their interests and curiosities with hands-on learning, real world experiences and applications, and a strong foundation in core academics. We believe the purpose of education is not to pass a test, but to

prepare our children for the world in which they live as lifelong learners and compassionate citizens with a servant's heart.

## **Forward**

This handbook was prepared with the purpose of giving students, staff, and parents a better understanding of most facts of The Schoolhouse. This handbook is not intended to be just a list of rules and regulations, but a working guide to effectively plan educationally. A well understood plan is essential in creating a positive learning environment for all students in attendance at The Schoolhouse.

### **Commitments and Values:**

- Guiding your child as they build and grow in their personal relationship with Jesus Christ
- Teach the importance of learning and using the Holy Bible
- Instilling empathy, compassion, self control, reaching goals, leadership, creativity, forgiveness, and self accountability.
- Academics that will prepare your child for their life beyond high school, meaningful employment, civic involvement, and a lifetime of service to themselves and others.
- Development of positive moral values and habits
- A family's rights to be an involved party in their child's education
- That children are ultimately accountable for only themselves and must answer to their parents, and God for their learning and behavior

**Disclaimer: This handbook is subject to be amended as needs arise that conflict with our Christian values. Students and parents will be notified with any changes within a timely manner.**

## **Faculty & Staff:**

Founders/Directors: Stephanie Haglund & Kaite Peterson

PreK/Kindergarten Teacher: Linda Murr

Kindergarten/1st Grade Teacher: Sadie Durney

2nd/3rd Grade Teacher: Whitney Page

4th/5th Grade Teacher: Jennifer Harrison

Middle School Teacher: Ashley Franck

High School Teacher: Erica Clark

Teachers Aide: Bella Cyboron

Teachers Aide: Rami McCown

Email: [theschoolhouse323@gmail.com](mailto:theschoolhouse323@gmail.com)

Phone Number: 417-349-0030

## **Board Members:**

Tara Smith, Caleb Peterson, Laura Smith, Dave Ellis & Melinda Polm

## **Admission & Enrollment**

### **Registration/Application**

The Schoolhouse does not discriminate based on gender, race, color, religion, or ethnicity when admitting students. Enrollment is open to all students meeting the age requirements and based on classroom availability. PreK 4 year olds will be on a 30 day probation period. A registration packet must be submitted with the non-refundable registration fee \$350.00 by August 8th 2025. Registration for the following school year will begin March 10th for returning families, and March 30th for new families.

## **Class Size**

Each class will tentatively be limited to 15 students of mixed ages, grades, and skill level. One teacher and/or one volunteer will always be in the classroom, and or, same space as your child. After full capacity has been reached, for each new group of 15 students, a new classroom will be added provided there is adequate space at the start of the following school year. New and returning students will be divided up accordingly, grouping students by age, grade, and ability. Our goal is to maintain mixed and combined ages, grades, and abilities to maximize student learning both academically and ethically. A ratio of one teacher, one volunteer, and more than 20 students will not be exceeded.

## **Age Eligibility**

At The Schoolhouse we will provide support for families with students in grades pre-kindergarten through 12th grade. Students should be 4 years of age before September 30th to begin Pre-K. This age requirement is based on the developmental needs and maturity of your child. (Proverbs 22:6)

## **Uniting Homeschool & The Schoolhouse**

All students who attend The Schoolhouse are strongly encouraged to register with HSLDA (Homeschool Legal Defense Association). Should a question arise with the education of your child, they will handle *\*all\** details. The Schoolhouse is a homeschool support group. The following are Missouri's homeschooling guidelines.

1. Missouri law requires homeschool students receive 1,000 hours of instruction every school term at the child's age and ability level.
  - a. 600 of those in core subjects: reading, math, social studies, language arts, science
  - b. 400 of those in elective areas
  - c. 400 hours must occur at the 'regular' location (which is not defined by law).

2. Maintain and keep a record of all subjects taught, activities engaged in, plan books, diaries, daily logs, sample work, or academic evaluations. (You, as parents, are not required to submit the documentation, but are required to keep it for at least two full years' worth of records for eighth grade and below; highschoolers need to retain all four years worth of materials indefinitely.)
3. The Schoolhouse is a discount group with HSLDA. When signing up to be a member, please select the annual enrollment and use code **307138** at check out for a discount.

**\*Disclaimer: You, as parents, are ultimately responsible for your child's education and records.\***

### **Immunization & Health Records**

The Schoolhouse is not requiring, nor tracking any immunizations or records. The Schoolhouse is not responsible for the transmission of disease, illness, or sickness.

### **Volunteers**

Parents are encouraged to volunteer where they will be assisting and working with the students in classroom and non-classroom settings, monitoring breaks and recess, or other. All volunteers will be required to pass a background check specified by the directors and board, turn in a list of non-family references, and be able to uphold their committed times to be at The Schoolhouse. A volunteer sign up will be developed to maintain a healthy balance.

## **Students with disabilities**

The Schoolhouse is not equipped to provide a high-quality education for those with significant disabilities (physical, mental, behavioral, or learning). We would be happy to consult with families with special needs students to discuss the best course of action or offer resources in your education journey. If a disability is mild, The Schoolhouse may be able to accommodate your child's needs. Each student will be assessed on a case-by-case basis.

The Schoolhouse is not equipped to support students with an IEP, including but not limited to students that are two grade levels below their age academically, socially, and emotionally.

Speech services will not be provided at The Schoolhouse. The Schoolhouse staff may make suggestions but are not obligated to financial responsibilities for your child receiving speech services.

**Students with a history of behavior problems, will not be permitted to study with us. Families that are not transparent in disclosing such information, risk dismissal from the program immediately; this is for the safety of all staff and students in attendance at The Schoolhouse as we do not have the resources to accommodate such children. Please be upfront and honest with any and all difficulties your child may experience to maintain a healthy learning environment for all.**

# Financials

## Fees & Tuition

**Registration:** A \$350.00, per student, non-refundable registration fee reserves your student's spot for the upcoming school year by August 8, 2025.

**Tuition:** Each student's tuition is \$1,600, for the 2025-2026 school year. This fee covers all books, materials, supplies, teacher pay, and much more. There are a few payment options below. At the time of registration you will select which non-refundable payment option is best for your family. (No discounts are given for early payments or multiple children.)

- All payments are due by the 1st of the month and deemed late by the 10th
  - A \$25 fee will be added to your child's account if you pay later than the 10th or for insufficient fund/returned checks
  - Two late payments or returned checks will result in removal from the program
- Tuition will be paid in full by December 10th
- Lump sum + monthly installments are also an option

		1 In-Full Payment by August 1st	3 Payments (Aug, Oct, & Dec.)	5 Monthly Payments Aug, Sept, Oct, Nov, & Dec.
# of children	1	\$1,600	\$533.33	\$320
	2	\$3,200	\$1,066.66	\$640
	3	\$4,800	\$1,600	\$960
	4	\$6,400	\$2,133.33	\$1,280
	5	\$8,000	\$2,666.66	\$1,600
		lump sum + monthly payments are also an option		

**\*All tuition paid is non-refundable. \***

## **Fundraising**

In the best efforts to keep tuition affordable, fundraising efforts will be made through fundraising events, donations, grants, and other sources. The best way to help fundraise is to actively participate in all events, and share with family and friends. Ideally, in the future, funds raised will be divided up based on percentages between tuition, supplies, extra curriculars, and outreach/donations to other entities.

The Schoolhouse has signed up with the app/program 'Raise Right' to help with fundraising and offset tuition costs. **Using this app and reward system is completely optional and NOT mandatory.** As tuition has now been paid in full for the year, anything earned will go towards your tuition next year. 50% of each family's reward earnings will go towards your child(rens) tuition, and 50% will go to The Schoolhouse's needs, life skills program, and other enrichments.

## **Policies & Procedures**

### **School Calendar**

The Schoolhouse will run from the first Tuesday after Labor Day through the second Thursday in May. The details of the calendar can be found on our website. The 2025-2026 school year includes 68 school days. Additionally, there will be 4 optional Friday field trips (2 per semester) for families to attend together.

Classes are held on Tuesday and Thursday from 8:15 a.m.-3:00 p.m. Students may begin being dropped off at 8:00.a.m, but should not arrive later than 8:15. Pick up time should be no later than 3:00. If you will be later than 3:00, adequate notice should be given of your circumstance. If being later than 3:00 becomes a frequent occurrence, a meeting will occur to rectify the problem.

## **Attendance**

Students are permitted 5 absences per semester. If your child is unable to attend, call or send a message through the BAND app to notify The Schoolhouse of such, prior to the day beginning at 8:00. If your child exceeds the 5 absences per semester, a meeting will be held with the board to determine the best course of action. When your child returns to school on the next school day, they must have completed the missing work at home to be on the same lesson as their peers.

There are two instances when your child will have excused absences, but they are still expected to pick up with peers upon their return. They will have one week to complete the missed work. In the unfortunate event that longer than a week is needed, notify The Schoolhouse as promptly as possible.

- A birth in the immediate family: this means that if a baby is born within the students immediate family, those children will be excused for one week.
- A death in the family: if there is a death in the parents family, students will be excused for one week.

## **Tardies**

Students will be considered tardy if they are more than 5 minutes late for the beginning of the day (arriving at or after 8:20 a.m.) Tardies may also be accumulated for being late to pick up your child. If your child is late, or you are late to pick them up 5 times, they will get a strike. After 3 strikes (15 tardies), a meeting will be held to rectify the issue, and/or possible removal from the program. Students are expected to be there on time to begin our day together. If a student arrives after 8:30am, it is considered an absence not a tardy.

## **Snow Days & Closures**

For school wide, no in-person classes due to inclement weather, a notification will be sent out via the BAND app. That day's lessons will be expected to be completed at home by the next in-session day. You, as parents, will fill in your hours in your log sheet, like you typically would for a Monday or Wednesday, as

they will still count towards your child's needed hour requirements. Reference their planners for their assignments.

If school is in-session, but as a parent, you feel it is unsafe for you to commute to and from school, please let us know via call or BAND app as soon as possible.

### **Dress Code**

Students will be permitted to wear casual comfy clothes, easy to move and play in. Clothing and shoes should be appropriate for the weather, as we will go outside as much as possible. Shorts or leggings must be worn under dresses or skirts. Shorts, skirts, and dresses should be at least half way down the thigh. The following clothing will not be permitted: spaghetti strap tank tops, crop tops, low cut V-neck shirts, shirts that show midriff when arms are raised, clothing with vulgar or offensive language/graphics, and cross-dressing or other such extremes.

Students will be encouraged to play outdoors using their imaginations and creativity, please ALWAYS include a complete second change of clothes in your child's backpack, changing them out with the seasons for 3rd grade and below.

### **Dating & Gender Identity**

The Schoolhouse is a homeschool support group with socialization as being a wholesome component. Healthy friendships can and should develop readily amongst all ages, genders, and families. Romantic behaviors will not be permitted.

Parents, these relationships are for you to handle as you see fit on your own time, outside of school hours. The following are non-negotiable displays of affection between peers that will not be accepted:

- Hand holding
- Kissing
- Hugging
- Touching or stroking

- Sitting on laps

The following are non-negotiable topics of discussion in relation to ones self, fellow peers, topic of conversation, or in any manner of communication:

- Furrries
- Same gender relationships
- Derogatory name calling
- Gay pride/flag
- LGBTQ, etc.
- Black Lives Matter
- ICE

### **Grading and Level Placement**

New students will take a placement test at Orientation/Meet the Teacher night. The placement test will be used to place your child in the appropriate math and language group. Since instruction is given in multi-age classrooms, other subject areas can be more easily adjusted to meet the needs of your child. Math and language are mastery subjects, where students must master a given concept, or set of concepts, to understand and move on to new concepts.

Returning students will move forward accordingly. If there is any question within the first month of school on their placement, a parent meeting will be set and the student will take a placement test.

**New and returning students will begin the school year according to their *placement*. However, if your child is struggling to complete the work either at home or in class we reserve the right to move them down a level. The new level will be given a two week period and reevaluated. Your student could subsequently move down a second time (or more) if deemed the most beneficial action for your child.**

Prior to high school level classes, students will complete projects with rubrics, complete written exams, or give speeches to demonstrate knowledge gained. All students will progress through the curriculum based on a mastery of material to the competency-based approach instruction. All students will be closely monitored in tandem by The Schoolhouse and parents, readily discussing any concerns of not progressing or demonstrating mastery of skills and knowledge.

Spontaneous conferences may need to occur to determine the best course of action for your student.

Once the high school level has been reached, student work will be graded for transcripts.

## **Discipline**

Students are expected to show Jesus in their actions. Our goal is to not discipline your child, but to encourage them and point them to Jesus. Building character is important in raising successful adults. Our goal in discipline is to speak life to the children and encourage them to make the right decisions. Building good character in a child and praising their efforts is important. Not focusing on what they are doing wrong but focusing on how to make it right.

“Death and life are in the power of the tongue; And they that love it shall eat the fruit thereof.” Proverbs 18.21

### Positive Behavior & Habits

Frequent positive behavior support will strengthen all student behaviors. To keep students interested, engaged, and focused various reward or motivational systems may be implemented by the discretion of the classroom teacher.

The Schoolhouse will use a mesh of classical education and the works of Charlotte Mason together in teaching and discipling students.

### Behavior Management

Each day will begin with a fresh new positive outlook. That is not to say consequences will not be carried over from a previous day or duration. If students are not obeying the classroom rules, they will be redirected within the classroom first. If that does not solve the issue, they will be removed from the classroom as a cool down period, and to discuss what the root of the issue is. If removal from the room for a period of time does not solve the issue, a parent will be called to pick up their child as soon as possible. If your child needs to be picked up due to a behavioral issue, after 3 times a meeting will convene with the board to discuss the course of action, and possible removal from the program.

\*Age appropriate behaviors will be kept in mind.\*

Disobedience is a heart issue, with the child being connected to others. If the child is responding to each redirect, they will not be removed from the room. However, if the issue is not improving, a meeting with parents will occur to come up with the best course of action for all involved.

Any parent pick-ups will result in a conference between the parents, teachers, and directors. The following are non-negotiable immediate parent pick-ups:

- physical or verbal altercations
- bullying
- blatantly disrespecting teachers
  - Eye rolling
  - Heavy sighing
  - Yelling at the teacher
  - Refusing to follow teacher redirects
  - Slandering staff members
- swearing (including using the Lord's name in vain)
- possession/use of tobacco
- possession/use of controlled substances
- major violations of the dress code
- any other behavior that significantly disrupts the educational environment

As always, your child will be expected to have their work completed by the next in-session day to maintain pace with peers.

The Schoolhouse reserves the right to dismiss any student, at any time for severe behavior infractions as determined by the Board of Directors.

## **Homework**

The Schoolhouse will provide families with the coursework, pacing, and accountability needed for a successful school year. We are here to support you in unity with your child's educational journey. In the event that your child does not complete the expected materials at the school, your child will be expected to complete the assignment at home and bring it back completed on the next school day.

Also consider, in addition to planned lessons, read daily for an appropriate duration and level of text. (Any reading via individually or to someone else can count in your logged hours.)

### **Food and Drinks**

Breakfast should be eaten at home prior to your arrival.

Lunch will be brought from home daily to meet your child's specific dietary needs. Food should be ready to eat and require no preparation, refrigeration, or adult assistance. Daily water bottles are encouraged as we will have filling stations at our convenience. (Please make a conscious effort to use reusable containers for lunches, as we have to pay for trash pick-up.)

There will be a few festive days where food may be prepared or shared amongst students. Specific notes will be sent home with further details for each occurrence.

### **Backpacks**

In addition to the complete change of clothes in each child's backpack, they will have a daily folder with the contents of any consumable materials they will need for the following home day. Books and reading materials should also travel back and forth as well.

Checking your child's backpack for soiled or dirty clothes from play is your responsibility as the parent, and to place new clean clothes in their place.

## **Collaboration**

### **Curriculum**

The Schoolhouse will be using a variety of curriculum for all subject areas.

Subject areas include, but are not limited to:

- Language Arts: All About Reading, All About Spelling, IEW Writing, Well Trained Mind Grammar, and Book Studies
- Math: Saxon
- Social Studies, Science, Geography, History, & Bible: My Fathers World
- Electives on Tuesdays: music, art, drama, etc. Our goal is to follow student interest along with exposure to a broad array of media.
- Life Skills on Thursdays: follow the majority of student interest, in a snip-it of an apprenticeship atmosphere.

Curriculum will be distributed at the beginning of each school year, and expected to be returned prior to the last day of school or immediately upon leaving the program. Any damaged and/or lost curriculum will be invoiced out, with an expected payment by May 30th of the current school year.

All consumables (student workbooks, notebooks, flash cards etc) are the property of the student and don't need to be returned.

### **At Home Expectations**

All students will be expected to complete lessons at home at least two days per week, some Friday lessons may be assigned.

The classroom teacher will lay out the pace for the week. As homeschool families, you have the flexibility to complete the home day work when it is most convenient for you. However, as an active student of The Schoolhouse, you are responsible for maintaining the same pace of completed work as fellow students to allow the easiest flow of a school day. The Schoolhouse intends to have the fuller, more intense lessons, with more activities completed at school, with the lighter lessons being completed at home.

**\*As this is a homeschool support group, parents are ultimately responsible and accountable for their child's education.\***

### **Plagiarism & Cheating**

The Schoolhouse will not tolerate cheating on work of any kind including but not limited to:

- Using Chat GpT or other AI sources
- Copying word for word from the internet or a book without citation when applicable
- Copying and/or sharing peer work
- Parents completing children's work, including written or orally
- Obtaining answers from peers or teacher without consent

### **Strike Policy**

The Schoolhouse will be implementing a three strike policy for uncompleted work. This means that over the course of the school year, if your child does not complete work 100% of the way 3 times, they will receive one strike. After each strike, a meeting will convene between parents, student, teacher, and directors if needed in attempt to resolve the issue. After 3 strikes (9 total strikes) your child is at risk of removal from the program, per the decision of the board.

There are two instances when your child will be excused from missing assignments, but they are still expected to pick up with peers upon their return while continuing to work on their assignments during home days. They will have two weeks to complete and return any missing work. In the unfortunate event that longer than two weeks is needed, notify The Schoolhouse as promptly as possible.

- A birth in the immediate family: this means that if a baby is born within the students immediate family, those children will be excused for two weeks.

- A death in the family: if there is a death in the parents family, students will be excused for two weeks.

## **Log**

It is required by the state of Missouri, that your child/family completes a log of all completed studies as evidence of completion. The Schoolhouse will provide you with the log, with school day hours already filled in. It will be the responsibility of the parents to complete the log, on home days. The Schoolhouse will not check this for completion.

## **Festive Days**

As we are a Christian faith based program, putting God first in our lives, intermingled with our regular days, on occasion, there will be a few holiday festive days as well. Such celebrations will occur at the end of the day and will be open for families to join us, to build our community atmosphere. Each family may be asked to contribute on these days in the way of food, drinks, operating a game, decorating, or other. Families will be given a notice of specific details closer to such a time. It is at your discretion for your child to participate or not. If you choose to have your student leave early, prior to such events, it will not count against them, but they must complete any work needed to maintain The Schoolhouse pace.

Tentative festive days: Christmas, Valentines Day, Easter, End of Year Party (Halloween will not be observed, and no change to our day will occur)

## **Student Evidence**

Students will have a collection of completed work returned to each family throughout and at the end of each school year. These materials, along with the

log sheet, need to be retained in your possession for a minimum of two years (high school is indefinitely) as evidence of completion, should the need arise.

### **Field Trips**

Field trips will be twice per semester, tentatively October, December, February, and May. The trips or simple gatherings of families will support what is being taught in the curriculum. They will be optional, and no participation is required. However, 100% of field trip costs will be parent responsibility, unless specified prior to that day. Parents may give permission of transportation to another trusted adult; whomever an adult brings with them, is responsible for those exact children for the duration of the day. These are not drop off days, the parents must stay to help. The Schoolhouse will make every effort to get homeschool, group discount rates when possible.

### **Testing**

The Schoolhouse will not be completing any standardized state testing. All assessments will come from the respective curriculum. Students will be expected to create an end of year project. More information will be given by each individual teacher.

## **Health & Safety**

### **Safety**

The safety of students and staff at The Schoolhouse is of the utmost importance. Doors will remain locked after drop off and for the duration of the day. During recesses outside there will be two adults to supervise at all times, with this as being the only exception of unlocked doors. When outside students must stay within the field of supervisor vision at all times. Students will never be permitted,

inside or outside, to be without adult supervision. Students may be sprayed with a natural based tick repellent as needed. If you would like to send in your own specific blend or remedy for this, that is welcome as well.

Safety drills such as fire and tornado will be practiced at least twice per semester. Safety of each will be reviewed as needed. The Schoolhouse also has an intruder protocol, more information of this plan can be discussed at the will of the parents. Parents will be notified as quickly as possible, in the event something unforeseen occurs.

### **Cell Phones & Other Electronics**

All electronic devices, including but not limited to, smart watches, cell phones, and any gaming systems (nintendo, switch, etc) are not permitted at The Schoolhouse. In the event your student brings one to school, all devices will be required to be kept in their backpack on silent. If your student needs to get in contact with parent(s) they must go to the office. In the event parents need to contact their student(s) they must call the school at (417)349-0030.

- First violation: the device will be confiscated and kept in the office the remainder of the day. It is the student's responsibility to come to the office for their device at the end of the day.
- Second violation: same as first, with the possibility of being dismissed from The Schoolhouse.

Calculators, other than a cell phone, will be permitted once your child has reached an appropriate age for such. This will be at the discretion of the classroom teacher, and you will be notified of the acceptance of its use. For the best interest of your student, follow the teachers guidelines for use of calculators at home.

At this time, we do not have an abundance of laptops or tablets at our use while at The Schoolhouse. On the occasion your child is using a device at The Schoolhouse, the following will not be permitted and will result in indefinite revocation of rights to use a device for the remainder of the school year: violent videos/media, sexual content, pornography, content with inappropriate language, excessive redirects, or etc.

## **Transportation**

Parents are responsible to provide transportation to and from The Schoolhouse, and Schoolhouse Events. Carpools are permitted at either end of the day with a daily advanced notice of who will be picking up your child.

## **Play**

The Schoolhouse believes strongly in a child's need for unstructured play, especially outdoors. During our recess period, students will be outside as much as possible. Parents are encouraged to send extra clothes or shoes as needed.

- If the temperature is below 32F (with wind chill) students will be permitted to step inside for warming breaks, but encouraged to once again return outdoors.
- If the temperature is below 20F (with wind chill) an outdoor and indoor recess period will occur.
- If the temperature is below 10F (with wind chill) only indoor recess will occur.

## **Weapons**

No weapons, of any kind, will be permitted at The Schoolhouse during school days, events, or activities. A weapon is considered to be a pocket knife, cutting instrument, firearm, lighter, or anything else capable of inflicting bodily injury to themselves or others.

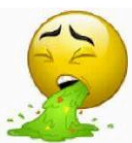

- First violation: items will be confiscated, and parents notified immediately.
- Second violation: items will be confiscated, parents notified immediately, and a conference between student, parents, teacher, and directors will occur.
- Third violation: could result in dismissal from The Schoolhouse

## Illness

Students should stay home if they are not feeling well enough to participate in the educational routine of the day or the illness may be contagious for 48 hours. If an antibiotic has been prescribed for the treatment of an illness, the child may not return until the antibiotic has been taken for 48 hours. A clear, runny nose and/or mild cough are permitted, if the child is feeling well enough to complete routine daily tasks.

Please follow the chart below for further guidance:

### I NEED TO STAY HOME IF...

I HAVE A FEVER	I AM VOMITING	I HAVE DIARRHEA	I HAVE A RASH	I HAVE HEAD LICE	I HAVE AN EYE INFECTION	I HAVE BEEN IN THE HOSPITAL
						
Temperature of 100 degrees F or higher	Within the past 24 hours	Within the past 24 hours	Body rash with itching or fever	Itchy head, active head lice	Redness, itching, and/or pus draining from eye	Hospital stay and/or emergency room visit

### I AM READY TO GO BACK TO SCHOOL WHEN I AM...

Fever free without the assistance of medication for 24 hours (i.e., Tylenol, Motrin, Advil)	Free from vomiting for 24 hours.	Free from diarrhea for 24 hours.	Free from rash, itching or fever. I have been evaluated by my doctor if needed.	Treated with appropriate lice treatment at home.	Free from drainage and/or have been evaluated by my doctor if needed.	Released by my medical provider to return to school.
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If your child has strep throat or another bacterial infection, he/she should stay home until the antibiotic has been given for at least 24 hours and your health care provider has given permission for your child to return to school. We encourage you to seek medical attention when your child is sick and to follow your health care provider's recommendations about returning to school and other activities.

If your child stays home from school sick, they are not permitted to attend any extracurricular practices and/or games that day.

## **Court Orders**

In cases where your student is the subject of a court order, parents must provide The Schoolhouse with a certified copy of the most recent documentation including all amendments, to be kept on file.

## **Illnesses at School**

In the event your child becomes ill while at The Schoolhouse, parents will be notified immediately to come pick up their child. The child will be removed away from peers to rest until you arrive. If the parent cannot be reached, your emergency contact form will come into use and they will be called.

## **Prescription Medication**

Every effort should be made to give your child their prescribed medications at home. When written authorization is given by the parent requesting a specific dosage of medication be given at school, The Schoolhouse will follow those directions. The written authorization must be renewed each time there is a change in instructions. The authorization form will include a copy of the prescribing doctors orders to be kept on file. These items must be labeled with the child's name and inside of a zip-lock bag. All medications will not be stored at The Schoolhouse, with each dose arriving daily with your child.

## **Allergies & Dietary Restrictions**

Please make The Schoolhouse aware of any allergies or dietary restrictions (including what their reaction is) when completing the registration packet for your child. Although we do not have the space or resources to completely give your child an allergen free space, every effort will be made to keep your child safe with all allergy concerns.

## **Medical Emergencies**

In the unfortunate event of an illness or accident that requires immediate medical treatment, 911 will be contacted. Every effort will be made to contact the parent(s), or other persons on the emergency contact list. **If a parent cannot be reached, The Schoolhouse staff may authorize for emergency treatment, including transportation, for the child.**

## **Emergency Contacts**

As part of the registration packet, parents will be asked to provide a list of adults whom you trust to make decisions on your child's behalf, in the event you are unreachable. These contacts will be a backup if the parent is not available or reachable in case of illness, injury, or emergency. Please provide The Schoolhouse with a new list of contacts throughout the year, if applicable.

## **Clearance**

All directors, teachers, aids, volunteers, or others that join us in the classroom setting will complete a one-time background check of The Schoolhouse's choosing. Safety of the students is of utmost importance.

I, \_\_\_\_\_, have read, understand, and agree to abide by the 2025-2026 Policy and Procedure Handbook for The Schoolhouse.

**Please initial the following after reading each section carefully:**

\_\_\_\_\_ I understand that The Schoolhouse is a Christian Faith based program. My child may be prayed over/with by adults and/or fellow peers.

\_\_\_\_\_ Teachers may be vague with content to protect the innocence of your student(s), leaving you the parent(s), the ability to cover material you feel appropriate.

\_\_\_\_\_ Statement of Faith, Philosophy, Mission Statement, and Commitment & Values (page 1-2)

\_\_\_\_\_ Admission & Enrollment (pages 3-6)

\_\_\_\_\_ Financials (pages 6-8)

\_\_\_\_\_ Policies & Procedures (pages 8-15)

\_\_\_\_\_ Collaboration (pages 15-19)

\_\_\_\_\_ Healthy & Safety (pages 19-25)

Parent's name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Names of students in your family attending The Schoolhouse:

_____	_____
_____	_____
_____	_____